



Minutes

Minutes of the Carbon Neutral Working Group meeting held on Wednesday 24th April 2019

Present:

Working Group

1 Welcome

Constable Simon Crowcroft opened the meeting, appologies were received from Nigel Jones, Stevie Chambers & Rachel Fay.

2 Minutes of previous meeting/Introductions

N/A as first meeting held.

3 Agree revised Terms of Reference

The Parish CEO took the group through the Governing Document stating that in its current format it was a draft and was able to be altered if required. Recorded below are alterations/amendments to the document agreed by the meeting

1. Set Up and Authority

No change.

2. Back Ground

No change.

3. Purpose

There was discussion around the need to prepare a plan that would not just aim to become carbon neutral but to deliver that outcome. It was noted that the group’s remit was to prepare the plan which would then need further approval by a Parish Assembly.

Rob Ward explained he hoped his proposition encompassed the entire Parish, but in reality it had to be driven by Parish services first and what actions the Parish can take. It is hoped by the Parish taking action that others will follow the example and it will encourage cultural change.

It was explained it needed to remain as aim as it is for the Parish Assembly to decide whether to accept the proposals or not.

4. Scope

b) to include the word visit (encourage those that live, work & visit the Parish)

	<p><u>5. Objectives</u></p> <p>It was agreed by all that the carbon footprint calculation for Parish activities didn't need to be identified in minute detail; it was important that it was used as a driver for change rather than being an accurate calculation.</p> <p>It was agreed that the terms of reference would also reflect the need to identify (indicatively) the carbon footprint for the Parish as a whole, i.e. the footprint generated by those living, working and visiting the Parish.</p> <p><u>6. Membership</u></p> <p>No change</p> <p><u>7. Deliverables</u></p> <p>C) to include the word visit (encourage those that live, work & visit the Parish)</p> <p><u>8. Timeframe</u></p> <p>Request to hold first workshop on 1st May & to hold the July Meeting in early July away from school holidays as far as possible.</p> <p><u>9. Communications</u></p> <p>No change</p> <p><u>10. Resources</u></p> <p>No change</p>	
4	General	
	<p>There was considerable knowledge/enthusiasm within the group and there were many good ideas discussed that can be explored further at the workshops planned to take place over the coming months.</p>	
5	Date of next meeting	
	<p>Wednesday 1st May 2019 at 6.00pm in the Assembly Room, Town Hall.</p>	