



Parish of St Helier
Carbon Neutral Working Group
1st Meeting

6pm-6.55pm, 24th April 2019, First Floor Meeting Room, Town Hall
(Prior to Parish Assembly)

Agenda

	Agenda Item	Time	Lead	Supporting Info
1	Welcome and Apologies	6pm	SC	
2	Introductions <ul style="list-style-type: none"> • Group members to introduce themselves 	6.05pm	SC	
3	Discuss and Agree Terms of Reference <ul style="list-style-type: none"> • Purpose • Scope • Objectives • Membership • Deliverables • Timeframe 	6.15	JT	 Carbon Neutral Working Group ToR
4	Frequency of Meetings <ul style="list-style-type: none"> • Monthly at 6pm prior to Parish Assemblies? 	6.35	SC	
5	Planning for First Workshop Discussion Discuss and agree brief for first workshop session	6.40	AS	 Carbon Neutral Workshop 1.pdf
6	Date and Agenda for next meeting Draft Agenda: <ul style="list-style-type: none"> • Welcome & Apologies • Minutes from previous meeting • Workshop 1 	6.50	SC	