

**RICHMOND ROAD
RESIDENTS'**



PARKING

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Welcome to the Richmond Road Residents' Parking Zone.

This leaflet is designed to provide you with all the information you need to enjoy your Residents' Parking Permit. On the following pages you will find some guidance notes, followed by maps and street listings that we hope you will find useful.

If you haven't already got a permit and are looking to apply for one, you will need to submit a completed application form together with proof of your address and vehicle registration documents. Proof of your address can be a bank statement or utility bill with your name and address on.

Application forms and information leaflets can be obtained from the Customer Services Team at the Town Hall. They are also available for download on the Parish website at www.sthelier.je

Simon Crowcroft
Connétable

Tel 811811
rpz@posh.gov.je
Web. www.sthelier.je

Office hours:
Monday to Friday: 09:00 – 16:30
Saturday and Sunday: Closed

Residents' Parking Permits

Permits are only valid in the zone and up to the expiry date stated on the permit for parking without further charge as detailed below:

Residents' Permits



At any time in areas reserved for 'Residents' Permits Only'



In on-street paycard areas between 5 p.m. and 9 a.m. and all day on Saturdays and Sundays. This excludes car parks within a zone where season tickets are valid



In 'Doctors' Parking' bays between 6 p.m. and 8 a.m. daily



In unloading bays outside of the time specified on the signage for loading and unloading

Business Permits



As Residents' Permits above but between the hours of 8 a.m. and 6 p.m. only.

Residents'/Business Permits

Guidance Notes

Am I eligible for a Resident's Permit?

- If you reside in a zone and keep a vehicle for personal use then yes.
- As long as you don't have more than one permit at the same time.
- As long as you only use it in the vehicle for which it was issued. It is not transferable between vehicles.

I have off-street parking, am I eligible for a permit?

- No, if you have access to off-street parking where you live you may not be eligible for a permit.

I live in rented accommodation but cannot use the parking provided, can I apply for a permit?

- Yes you can. You will need a letter from your landlord confirming you are unable to use the parking provided.

I have a work vehicle; can I apply for a permit?

- Yes you can, providing it is not a commercial vehicle with an unladen weight exceeding 1,600kgs.
- It is less than 6'6" (2metres) wide.
- You must provide a letter from the company to confirm you have sole use of the vehicle.
- Please note that only one permit is available per person.

I own a business; can I apply for a permit?

- Yes, if you operate a business from an address within a zone and have a Jersey registered vehicle and it is only used in Jersey for business purposes.

I am a disabled badge holder, do I get a permit?

- Specific provision has been made in the zones for disabled parking areas. If there is a waiting list for Residents' Permits, preference will be given to Blue Badge holders.

How do I apply for a permit?

- Application forms are available online at <http://www.sthelier.je/transport-streets/residents-parking/> and from the Town Hall and should be submitted to the Customer Services Team at the Town Hall. You will need to provide proof of residence and your vehicle registration document.

How much will a permit cost for 12 months?

- St Marks', St Thomas' and Cheapside zones £304 + GST.
- Richmond Road £151 + GST.
- Business permits £227 + GST regardless of zone.
- Please note the price of permits may change on an annual basis

How long do I have to wait for my permit?

- The waiting lists for the various zones vary and it's impossible to advise exactly how long you can be waiting for a permit. As soon as one becomes available, our Customer Service Team will be in contact with you.

What are Temporary Resident's Permits? Can I apply for one?

- These are available for contractors employed to carry out works in the zone at a cost of £7.00 + GST per day.
- Application forms should be completed in full and submitted to the Customer Services Team at the Town Hall in good time. Please note that during busy periods it may not always be possible to process the permit whilst you wait so please ensure you submit your application at least 24 hours before the date it is required.
- A Temporary Permit entitles the holder to park in Residents' Parking Permit spaces only. A paycard is still required when parking in a pay card space situated within a zone.

Guidance Notes Cont.

Can visitors park in my place?

- No, there are designated visitor spaces that require a paycard in each zone between the hours of 9am and 10pm. There is no visitor parking within the zones between 10pm and 9am daily.

Can I park in a visitor space using just my permit or do I need to display paycards as well?

- You can park in paycard areas, except car parks, between 5pm and 9am Monday to Friday and all day on Saturdays and Sundays, without the need to display a paycard.

Can I park on Doctor Parking Bays?

- You can park in Doctor Parking Bays between 6pm and 8am daily.

Can I park on unloading bays?

- Yes but only outside of the times specified on the signage for loading and unloading.

What happens if I change my vehicle?

- Contact the Customer Services Team on 811811 or by email at rpz@posh.gov.je and they will arrange for a grace period of two weeks for you to display your current permit in your new car whilst you get the vehicle registration documents organised.
- Bring your new registration document into the Town Hall once it has been updated together with your current permit and we will issue a new permit free of charge.

What happens if I move out of a Residents' Parking Zone?

- Permit holders are entitled to a refund if they vacate a zone. This is subject to a £10.50 administration and GST fee.

How is the scheme policed?

- The Community Support Team, St Helier's Honorary Police, Road's Inspector and others duly authorised by the Connétable regularly patrol the zones.
- The Parish will make regular checks on the details submitted on application and can request vehicle registration documents and proof of residency verification at any time from a permit holder.

What are the penalties for holding a permit that I'm not entitled to?

- If a false statement is made to obtain a parking permit or if the permit is misused in any way under the Road Traffic (Jersey) Law 1956 I may be liable to a fine not exceeding level 2 on the Criminal Justice (Standard Scale of Fines) (Jersey) Law 1993.

Who do I contact if I have a further question?

- Information can be found on our website at <http://www.sthelier.je/transport-streets/residents-parking/>. You can also contact us on 811811 or by email at rpz@posh.gov.je. Alternatively, feel free to pop in to the Town Hall and speak to one of the Customer Services Team between Monday and Friday 09.00 to 16.30.

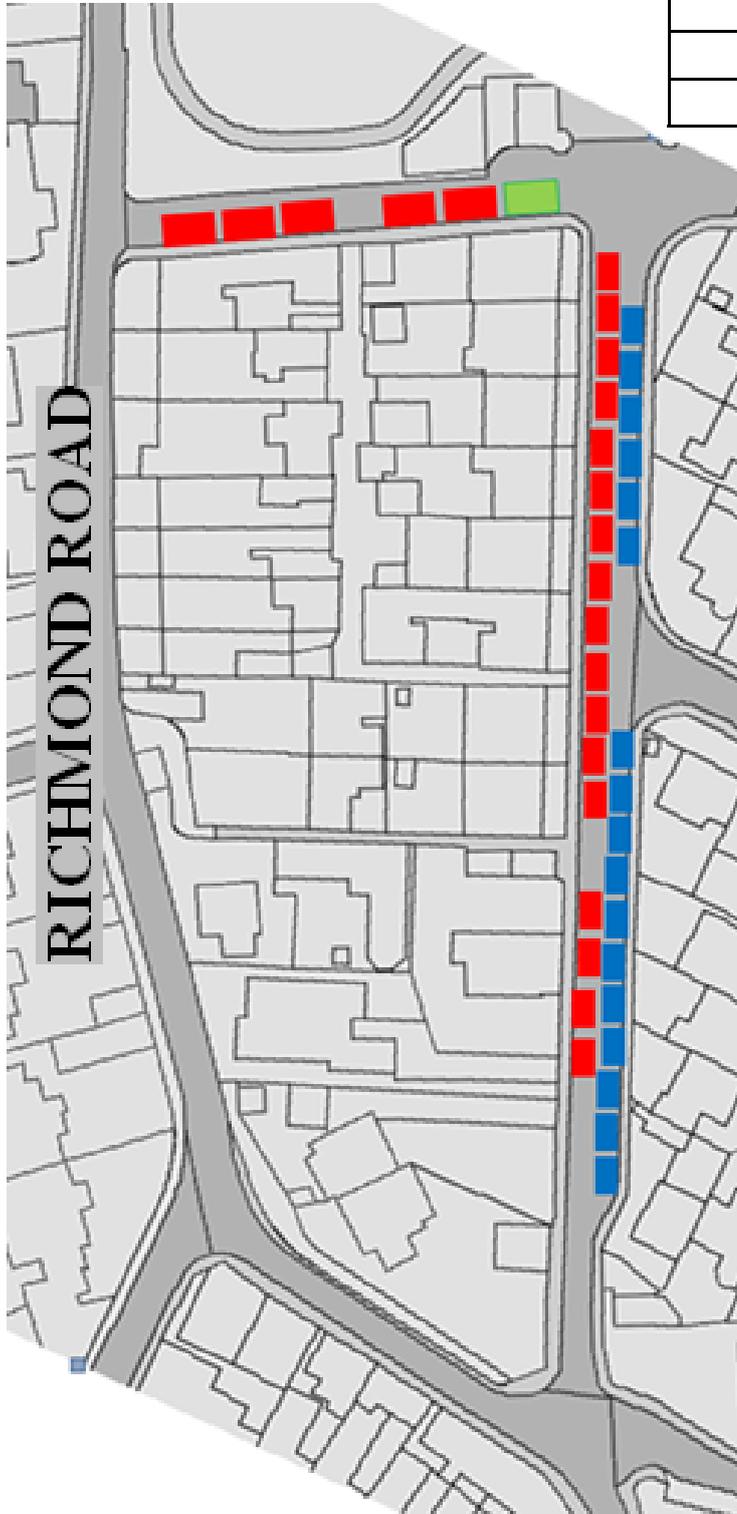
Richmond Road



ALMORAH CRESCENT

Richmond Road

Type of Space	Number
RPZ	22
Visitor	17
Disabled	1



Key to Parking

	Residents'
	Visitors'
	Doctors' Bay
	Disabled Driver
	Unloading Bay

Refunds Policy

If you hold a permit but move out of the zone then your permit must be returned to the Parish. Your permit is not transferable but you will be entitled to a refund.

Refunds are based on the number of days left on a permit with GST added. There is a £10.50 charge for administration and GST in accordance with the law and this will be deducted from the refund.

The refund is calculated from the date you hand your permit in.

Important Information Please Read Carefully

- The permit remains the property of the Parish of St Helier
- A person can only hold one permit at a time. If you own more than one vehicle you can only have a permit for one of those vehicles
- The permit is only valid whilst you live in the zone, it is an offence to hold on to a permit once you have moved out of the zone and offenders will be prosecuted
- Permits are not transferable from person to person or vehicle to vehicle
- Permits are only valid in the single zone specified on the permit
- If you move out of the zone, stop owning or using the vehicle, or adapt the vehicle or use it in any way that makes it no longer eligible for a permit you must return the permit. You may be eligible for a refund

My Notes

My Notes

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COMMUNITY SUPPORT PARKING HOTLINE

811866

